**WASS & BYLAND VILLAGE INSTITUTE. ANNUAL GENERAL MEETING -** The meeting opened at 8:00 pm.

**PRESENT** - **Chair** : John Marchant (JM), **Secretary**: Peter Williams (PW),**Treasurer** :Paul Johnson (PfJ), Christine Bradley (CB), Olof Hagerstrand (OH),

**Resident in attendance:** Jenny Clarke (JC), Robert Clarke(RC), Peter Gilruth (PG) , Joan Marchant (JoM),

Rosie W Pentre (RwP), Ros Williams (RW), Karen Saurin (KS)

**APOLOGIES:** John Gaunt (JG), Linda Hencher (LH), Tony Lacey (TL), Simon Munnis (SM) , Paul Robinson (Prob)

1. **PREVIOUS MINUTES – 26th January 2023**
2. The previous minutes were agreed and signed as a true record. ***Action: Agreed – closed***
3. **COMMITTEE MEMBERSHIP**
	1. JM confirmed that CB and PW had chosen to stand for re-election to the committee. With Peter Rymer’s retirement and OH being the only candidate there was no need for a wider election. Subsequently PN resigned his position of committee member.
4. JM welcomed Olof Hagerstrand as new committee member/ trustee of the Wass Byland Village Institute . JM proposed that the Committee remain at eleven members for the remainder of 2024 with the usual election process between the October meeting and the next AGM. ***Action: Agreed – closed***.
5. For clarity JM restated the committee member election rota as follows:-

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **2023 Jan**  | **Next due for** | **2024 Jan** | **Next due for** | **2025 Jan** | **Next due for** |
| **Re stand** | **Re elect** | **Re stand** | **Re elect** | **Re stand** | **Re elect** |
| LH | 24-01-26 | CB | 23-01-27 | PRob | 24-01-28 |
| TL | 24-01-26 | PW | 23-01-27 | SM | 24-01-28 |
| JG | 24-01-26 | ***PRym - retired*** | ***n/a*** | DJP | 24-01-28 |
| JM | 24-01-26 | ***PN – resigned*** | ***n/a*** | PfJ | 24-01-28 |
|  |  | O H - new | 23-01-27 |  |  |
| **Officers** |  |  |  |  |  |
| **Chair**  |  | **Secretary** |  | **Treasurer** |  |
| **JM** | 23-01-26 | **PW** | 23-01-27 | **PfJ** | 24-01-28 |

1. **CHAIRS REPORT**
	1. JM had pre circulated copy of this to all present and the wider community. He highlighted the success of the community coffee mornings along with the supportive relationship with the local charity “Community Works” charity. This would continue with the use of the hall and facilities until April through the summer when their activities would transfer to the outdoors though the village hall would still be available .The chair was pleased the various projects had been completed bar the development of a web site to promote the activities of the Wass Byland Village Institute Hall and hiring out opportunities which was to be restarted. It will not be a Wass village website. MB has offered to take a lead on the project. If completed there would be an ongoing operational cost of approx. £500. The NYC grant amounted to £1436 for development and a year’s operational support.
	2. Questions were raised as to what the benefits of the site are. PW / PfJ replied that this was a means to enable greater awareness of the Wass & Byland Village Institute Hall activities, facilities available for hire , increase potential revenue etc There were no further comments from the floor. The report was accepted as the Chair’s report. ***Action: Agree – closed.***
2. **ANNUAL ACCOUNTS**
	1. Treasurer’s annual accounts were pre circulated for comment. There were no questions from the floor though PfJ may be contacted directly if individuals wished to do so.
3. PfJ confirmed that an independent assurance review of the accounts had again been undertaken by local businessman, John Dobson , CEO of Matrix Technology, a leading engineering and training products company. He concluded his Report to the Trustees with his opinion which appears on the Balance Sheet in the accounts previously circulated.
4. **Based on my examination of the accounts, and documentation, I feel that this is a well-managed Village Hall and I would say that villagers can rest assured that the finances of the Village Hall are in good hands and in good order.**

John Dobson

* 1. The accounts were accepted. ***Action: Agreed - closed***
	2. JC enquired as to what detail was reported to the Charities Commission (CC). PfJ advised that an electronic Annual Return was completed on the CC’s website which purely highlighted the total income and expenditure. This was available for public review by accessing the CC website. The detailed reports and accounts as produced by the treasurer and chair were to be filed in house and made available to the CC if they requested access.
1. KS enquired as to whether the assets were “devalued” in the accounts. PfJ advised that they were not as the accounts are kept on a Receipts and Payments basis, and as such only the current bank and cash balances were shown on the balance sheet, matched by the accumulated surplus / reserves.
2. **AOB**
3. PG enquired as to when they could expect a diary of events. JM replied he would produce a diary for the village hall events, though the wider community events diary was outside his remit and had been previously produced through M Bradley, the Clerk to the Council , chairing a village planning meeting . JM would liaise with MB. ***Action: JM***

There being no further business **The meeting closed at 8:19 pm**

**Next AGM Thursday 23rd January 2025**

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